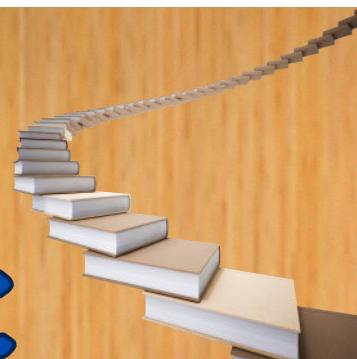




THE PETROLEUM AND PETROCHEMICAL COLLEGE  
CHULALONGKORN UNIVERSITY

# GUIDELINES FOR PPC



# THESIS PROPOSAL

# PROGRESS REPORT



# THESIS BOOK

# & I-THESIS 2024



# Thesis Format

1

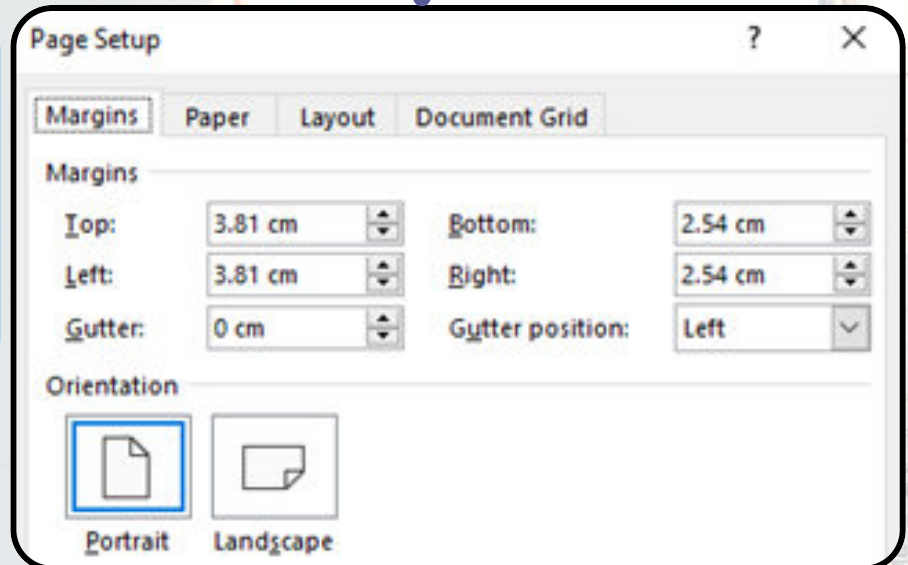
Use only A4 size paper and use only one side of each page.

2

Use the following margin settings for the thesis (as iThesis default):

3

The size of each figure and table in your thesis must fit within the above margins.



4

Font size throughout the thesis should be:

A. Times New Roman 12  
(for English Text)

B. Angsana New 16  
(for Thai Text—Abstract)

C. In Thai Abstract page, Angsana New Must be Fitted in the page



1

**5**

Line spacing throughout the thesis should be 1.5 line spacing



**6**

Do not show page numbers on the following pages:

- a. The Cover Page
- b. The thesis Acceptance Page
- c. The first page of TABLE OF CONTENTS
- d. The first page of each CHAPTER



**7**

Page numbers must be positioned in the top right corner of the page



**8**

Graphical abstract (Appendix A) must include conceptual design of the work, key findings, and intended applications / utilization



**9**

The last page of the thesis is the VITA page (numbered)



**2**

# Contents

## 10.1 Thesis Proposal (For M.S.)

Chapter I:

**INTRODUCTION**

Chapter II:

**THEORETICAL BACKGROUND AND  
LITERATURE REVIEW**

Chapter III:

**OBJECTIVES**

Chapter IV:

**SCOPE OF RESEARCH**

Chapter V:

**EXPERIMENTAL (or METHODOLOGY)**

Chapter VI:

**SCHEDULE OF RESEARCH ACTIVITIES**

Chapter VII:

**BUDGET**

**REFERENCES**

## 10.2 Thesis Progress Report (for M.S.)

**Chapter I:**

**INTRODUCTION**

**Chapter II:**

**THEORETICAL BACKGROUD AND  
LITERATURE REVIEW**

**Chapter III:**

**OBJECTIVES**

**Chapter IV:**

**SCOPE OF RESEARCH**

**Chapter V:**

**EXPERIMENTAL (or METHODOLOGY)**

**Chapter VI:**

**RESULTS AND DISCUSSION**

**Chapter VII:**

**SCHEDULE OF RESEARCH ACTIVITIES  
AND WORK REMAINING**

**Chapter VIII:**

**PROBLEMS IN WORKING ON THE  
THESIS RESEARCH**

**REFERENCES**

## 10.3 Preliminary Examination Report (for Ph.D.)

**Chapter I:**

**INTRODUCTION**

**Chapter II:**

**THEORETICAL BACKGROUD AND  
LITERATURE REVIEW**

**Chapter III:**

**PROPOSED RESEARCH**

**Chapter IV:**

**PRELIMINARY RESULTS**

**Chapter V:**

**FUTURE WORKS AND RESEARCH  
ACTIVITY SCHEDULE**

**Chapter VI:**

**BUDGET ESTIMATION**

**REFERENCES**

## 10.4 Thesis Book (for both M.S. and Ph.D.)

### Option I: General

Chapter I:

**INTRODUCTION**

Chapter II:

**THEORETICAL BACKGROUND AND  
LITERATURE REVIEW**

Chapter III:

**EXPERIMENTAL (or METHODOLOGY)**

Chapter IV:

**RESULTS AND DISCUSSION**

Chapter V:

**CONCLUSIONS AND RECOMMENDATIONS**

**REFERENCES**

**APPENDIX A: Graphical abstract**

**APPENDIX ...**

**VITA**

## 10.4 Thesis Book (for both M.S. and Ph.D.)

### Option II: Manuscript\*

Chapter I:

**INTRODUCTION**

Chapter II:

**THEORETICAL BACKGROUND AND  
LITERATURE REVIEW**

Chapter III:

**EXPERIMENTAL (or METHODOLOGY)**

Chapter IV:

**(TOPIC OF MANUSCRIPT I)**

Chapter V:

**(TOPIC OF MANUSCRIPT II)**

Chapter VI:

**(TOPIC OF MANUSCRIPT III)**

Chapter VII:

**(TOPIC OF MANUSCRIPT IV)**

Chapter VIII:

**CONCLUSIONS AND RECOMMENDATIONS**

**REFERENCES**

**APPENDIX / APPENDICES**

**VITA**

**Note: for this option, please check with the publisher's policy for using your own publications in your thesis by consult with your advisor.**



# Guideline for iThesis

1

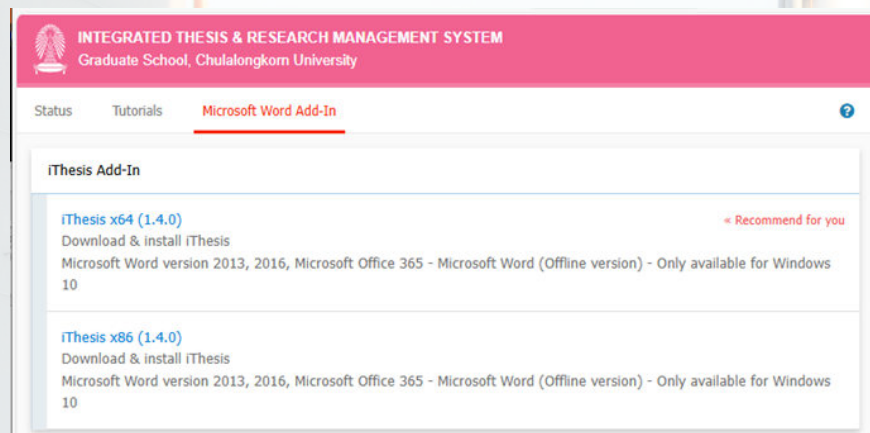
Log in to the iThesis website.  
[ithesis.grad.chula.ac.th](http://ithesis.grad.chula.ac.th)

2

Type Thesis Title, Name of committee, and other information on the website

3

Install Microsoft Word Add-in (download installation file from website  
[ithesis.grad.chula.ac.th](http://ithesis.grad.chula.ac.th)



4

In MS word, at iThesis Tab, login to iThesis and generate template

5

Type information in word file as usual

6

Follow the guidelines (Link in topic: For more information)

7

Use "iThesis\_index\_2", "iThesis\_index\_3", ..... to setup heading in the content (as shown in guideline

8

**8**

Use function “Bookmark” to recheck page number of each topic/figure/table



**9**

Use function “Inspect” to check any error before uploading to cloud



**10**

Reference list generated from Endnote software will appear at the last part of word file, whereas the Reference page will remain blank content. After “Save to Cloud”, the reference list will be moved to the Reference page automatically in PDF file.

**11**

Use function “Save to Cloud” to upload the file to store in cloud (The system allow student to store file totally up to 5 GB each account)

**12**

When the proposal/thesis is ready to submit, choose the correct version on the website and click submit. The file will be sent to the advisor. Then, the advisor will give a comment or revision or approve the proposal/thesis.

**9**

# For More Information:

Record of Zoom Meeting that  
teach how to use itthesis (version  
PPC)

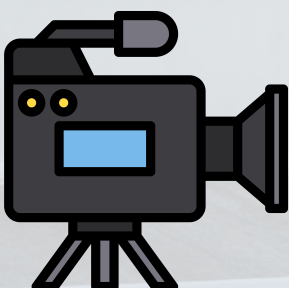
[https://drive.google.com/drive/folders/1j0FpM\\_-2lJcitwl\\_xpjzcGjAUgpxEyyh](https://drive.google.com/drive/folders/1j0FpM_-2lJcitwl_xpjzcGjAUgpxEyyh)



Clip on Youtube that teach how to  
use itthesis

(version Graduate School CU)

<https://www.youtube.com/watch?v=Q0jtggzSfe8>



# Troubleshooting

**A**

iThesis Add-In does not support MS word in MacOS. Available only in Windows OS



**B**

Word file on Google Drive/OneDrive or any other cloud storage service cannot use "Save to cloud" function. File needs to be moved to a simple local storage location.



**C**

If there are blank page generated - check page break or use Foxit PDF Editor (or other PDF Editor software) to remove blank page manually. (Chulalongkorn University provides license for Foxit PDF Editor ([it.chula.ac.th/en/service/foxit/](http://it.chula.ac.th/en/service/foxit/)))



**D**

If many problems occurred in the file, creating new file, generate new template and gradually paste content one by one might be needed

**E**

Any other error message, the solution might be found by general searching.